



SOUTH
KESTEVEN
DISTRICT
COUNCIL

Officer Delegated Decision

5th July 2024

Deputy Chief Executive and s151
Officer



Asset Management Framework

This report seeks approval for the establishment of an Asset Management Framework with suppliers to be utilised as required to support the management of the Council's corporate assets.

Contact

Gyles Teasdale

Head of Property Services & ICT



07980 794584



Gyles.teasdale@southkesteven.gov.uk

Decision made by:	Richard Wyles, Deputy Chief Executive and s151 Officer
Decision:	To seek approval for the award to suppliers to be placed on an Asset Management Framework
Public or Exempt:	Public
Reasons for exemption:	N/A
Conflicts of interest:	No
Policy compliant:	Yes
Details of delegation:	Part 3(c) of the Constitution: 20 - Management of Services To manage services: Provides the Deputy Chief Executive delegated authority.

- | | |
|--|--|
| | <p>a) In accordance with any policy decisions made by, or guidelines issued by, the Council</p> <p>b) Within budgets made or approved by the Council</p> <p>c) In compliance with all Rules of Procedure and Codes set out in the Constitution</p> <p>And to take such decisions or actions as they are required or authorised to take in:</p> <p>d) Understanding orders adopted and decision made by the Council for implementation e) Their role as proper officers of the Council as defined in Section 270(3) of the Local Government Act 1972.</p> |
|--|--|

1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

Finance

1.1 There are no financial implications arising directly from this report.

Completed by: Paul Sutton Interim Head of Finance (Deputy 151)

Procurement

1.2 Tender carried out by Juan Liu and was a complaint process.

Completed by: Helen Baldwin Procurement Lead

Legal and Governance

1.3 It is noted that the Framework is established on a call off basis and there is no minimum spend threshold and therefore the Council can utilise the Framework as it chooses, however, spends should be monitored to ensure thresholds are not exceeded and ensure that correct authority is obtained in accordance with the Council's constitution, financial regulations and contract procedure rules.

Completed by: Mandy Braithwaite, Legal Executive

2. The Purpose of the Report

- 2.1 The current Asset Management Framework has expired in April 2024 and procurement has been underway in order to establish a new Framework. The purpose of the Framework is to enable the Council to procure services from specialists to support Building Surveying, Valuation and Architectural Services. The Framework is established on a call off basis and there is no minimum spend threshold and therefore the Council can utilise the Framework as it chooses.

Procurement Process

- 2.2 An open tender was conducted under the Regs PCR 2015. There were 21 Bidders sent in their response on time. Some bidders had bid for more than one lot. Overall there were 10 bidders for lot 1 Building Surveying including cost consultancy; 6 bidders for lot 2 Valuing including acquisition support and 11 bidders for lot 3 Architectural services. All proposals were evaluated in line with the criteria published.

3. Available Options Considered

- 3.1 The option of continuing with the current arrangements was considered, however, the existing framework is coming to an end and therefore SKDC would not be complying with its procurement policy or best practice and the existing arrangements would need to be extended.
- 3.2 By tendering the framework, SKDC is able to benefit from widening the range of expertise and skills the Council can gain access to, as well as gaining market pricing for the external services the Council need.
- 3.3 The Council did consider appointing all suppliers who bid for the work, however, it was considered preferable to appoint the top 5 suppliers in each Lot so that SKDC gained the best expertise available at the most competitive prices.

4. Preferred Option

- 4.1 Our preferred option is to appoint the top 5 suppliers from each Lot so that the Council gains the best expertise at the most competitive prices.

5. Reasons for the Decision(s)

- 5.1 The current arrangements ended in April 2024 and therefore there is a requirement to either extend the current framework or to tender the requirements in each lot to adhere to SKDC procurement policy.

- 5.2 By updating the framework, SKDC can refresh the suppliers used so that the Council can access a wider range of expertise and knowledge to meet the requirements of the broad range of properties the Council owns as well as varied projects and work required.
- 5.3 No minimum spend has been specified to any supplier for any Lot and therefore the Council can choose how the framework is used. Spend will be tracked and monitored with each supplier to demonstrate fairness, however, the Council does not commit to spending equal amounts with each supplier as this may not be appropriate because the Council's needs for the various expertise varies between each property and circumstance over time.

Signed by: **Richard Wyles**

Dated: **5 July 2024**